

6.21.17

Objectives

Objective:	Harvey Ball
1. To approve minutes from previous meeting	
2. To discuss Sustainability	
3. To discuss financial reports	
4. To discuss TAB progress	
5. To provide Coalition updates	
6. To discuss upcoming events	
7.	



Agenda

Agenda:	Leader:	Time:
Open - Intro, Objectives, Agenda, Expectations	Lindsey	9:00-9:10
Approve minutes	All	9:10-9:15
Sustainability	Brenda	9:15-9:45
Financial Reports	Jillian/Alicia	9:45-10:00
TAB	Alicia	10:00-10:15
Coalition	Jillian	10:15-10:30
Events	Jillian	10:30-10:45
Close - Harvey Ball, B's & C's, Next Steps	Lindsey	10:45-11:00

Expectations

Expectation:	Harvey Ball
Next steps for sustainability - Brian	
Approval on promo items - Jillian	
Plan of action for campaign materials - Jillian	

Previous Next Steps

Next Step:	By Whom:	By When:
N/A		

Benefits & Concerns

Benefits:	Concerns:
Clarity on sustainability progress	H2 follow through on current sustainability plan
Better understanding of marketing materials and direction it's going	H2 present sustainability plan when complete
Nice it's not just the staff making the decisions on the marketing materials	H2 get more coalition members involved in events

Next Steps

Next Step:	By Whom:	By When:
1. Continue to work on sustainability plan & logic model	Jillian, Alicia, Kristen, Brenda	Ongoing
2. Present documents on sustainability to Executive Board	Jillian, Alicia, Kristen, Brenda	7/19
3. Discuss sustainability and way forward for coalition	Executive Board	8/16 - 9am - 12pm
4. Send ad for drug drop boxes and successful compliance checks to The Leader	Jillian, Alicia	July & August
5. Look into getting JCDPC on community partners websites	Jillian, Alicia	7/19
6. Brainstorm on which medical offices, pharmacies, etc. would be best to get in front of to explain what the coalition does & discuss & put on Google Docs for Jillian & Alicia	Executive Board	7/7
7. Present info on detailing based on Google Docs	Jillian/Alicia	7/12
8. Determine who can attend drug take backs and back to school fair	Executive Board	7/19
9. Discuss ways to present & implement sustainability plan	Executive Board	8/16
10. Send Lindsey event dates, times , & # of people needed	Jillian, Alicia	7/1
 Have a conversation around upcoming events and how they can be involved 	Brian	7/12