



J.C.D.P.C.

Jefferson County Drug Prevention Coalition

Executive Board Meeting Minutes May 17, 2017

Present: Gabby Ayres, Liz Barton, Kristin Bengtson, Jillian Bissell, Brian Caplinger, Sara Evancho, Amy James, Chris Wilburn, & Jennifer Younce

Opening: Meeting opened 9:10

Approval of Minutes: Motion to approve minutes. (Motion: Sara, Second: Gabby) Minutes approved.

Discussion Points

- Jefferson County Walk to STOP Heroin (Liz Barton)
 - Jillian reached out to Liz since the event is becoming much larger than imagined and organizer (Beth Hudson) expressed interest in providing scholarships to individuals seeking treatment.
 - Assured EB that the coalition's role with the walk has been to support Beth Hudson and help to create awareness of the issue.
 - Money collected for the shirts has been funneled through Windsor's activity account for accountability and to place the order with JP Promotional (Beth has collected the money through her VinMo account).
 - Liz suggested that the group become a not for profit organization & put in the articles of incorporation before the walk.
 - Liz received confirmation from a lawyer friend that agreed the group should become a not for profit
 - Suggested that we reach out to a Tax Attorney (Bianca?)
 - Would protect the coalition & Windsor school district
 - Somebody could take our idea & profit from it
 - Funds received could be questioned (accountability & a separate bank account is needed)
 - People who donate can request a tax letter
 - If someone falls during the walk can they sue the coalition (aka: Windsor)?
 - If providing treatment scholarships, Liz suggested that you have treatment centers set an agreed upon contracted rate which is formally documented.
 - EB members voted the following (Motion: Jennifer, Second: Kristin) that "Windsor School District is a temporary fiscal agent for money raised through t-shirt sales for heroin walk. Control of fiscal agency role to be transferred by the time of the next event."

- Jillian to schedule meeting with Beth, Jennifer and another EB member (TBD) to discuss our concerns and answer any questions that she might have.
- Parent Support Group
 - Beth Hudson is organizing
 - Festus Main Street Coffee House has offered their facility for free (will close the doors every week, including the sale of alcohol).
 - Liz suggested a more neutral setting (ex: hospital, etc.) since there will be alcohol on display
 - Liz Barton suggested that someone attend the HOPE Group's meeting on Monday evenings (7:00 – 8:30 p.m. @ Highland Center (Cafeteria in Lodge).
 - Formalized (those living in chaos need a formal setting)
 - Have speakers, but no counselors
 - Joe Brennan: 314-800-6274; Diana Michel: 314-629-8098 or hopeparentsgroup@yahoo.com
 - Chris expressed interest in attending
- Sustainability
 - Brenda, Jillian, Alicia and Kristin are working on documents.
 - Set a deadline of July for the completion of the documents.
 - Will be asking for input from EB members probably during next EB meeting

Reports

- Financial
 - Not much has changed. Processing payment for items approved by EB during last meeting, so next report will look much different.
- TAB (Alicia)
 - Collecting PROM materials from schools
 - Preparing for CADCA Mid-Year training in July
 - Alicia to send out information that needs to be shared with EB (if applicable)
- DFC (Jillian)
 - Kristin wrote a RDF that was approved for updated materials:
 - Need to design the approved standing/rolling banner for coalition... Suggestions needed
 - Table cloth design for JCDPC
 - Need a new name for PRIDENow Radio Show... Suggestions needed

Old/New Business (if needed)

- Events (participants needed): Jillian passed around sign-up sheet
 - Rally Against Heroin event attendance every Thursday in Cedar Hill (need to maintain a presence at these events since we are the recipient of funds)
 - Strawberry Festival – help man informational table if available & participate in walk

Next Meeting: Wednesday June 21, 2017 @ 9:00 am - 11:00 a.m. at Windsor

Adjournment: Meeting adjourned at 10:30