

Executive Board Meeting Minutes December 21, 2016

Present: Brian Caplinger, Alicia Towery, Chris Wilburn, Brenda Bone, Lindsey Thomas, Amy James, Jillian Bissell, Kristen Bengtson

Opening: Meeting opened 9:10.

Approval of Minutes: Motion to approve minutes. (Motion: Amy, Second: Lindsey) Minutes approved.

Announcements

- Brian opened their children's center at their church
- Press Release from Walgreens for Naloxone without a rx
- Comtrea program for overdose from heroin within 30 days- free program for adults 18-35 for emergency access, 20 slots to fill until May
- Group from Indy coming to rob pharmacies for Oxycodone, many pharmacies hit already
- Alicia met with Jean Sokora from Rockwood to bring in Tall Cop to help financially with approximately \$2000, target date is Sept

Brenda's Report

- Met with Jillian and Alicia
- Glitch with KU- some info not coded correctly
- Red flag- pace of change
 - More data
 - 2013-2016 community/capacity change
 - 25 entries in community change, change is consistent which is what we are looking for
 - Should have a spike in looking for 10 points
 - Slowed down because of staffing changes
 - Good to see data entries to fine tune what we are collecting
 - TAB event-nothing on what the presentation was about, need specifics so changes on the data graph
 - Jillian and Alicia will both enter data
- Sustainability- reel in to see where we are going, DFC is only months away
 - Seeds for thought- 501C3 of school district, benefits from school
 - Grants applying for are crucial to bring in more dollars
 - Crucial to see where coalition can be housed in the future
 - Some coalitions merged/partnered with larger entities that are same goals
 - Organizationally/structurally- where do we want to be?
 - Need plan to approach other organizations
 - "Retreat" for 2-3 hours for sustainability only
 - Staffing can be housed in police dept, health dept, etc
 - Stigma of being "Windsor's coalition" so need to be more neutralized
 - At a position now to make a change/decision or in 2 years coalition won't exist
 - Have to be able to adapt to be effective in the community- need to be the strong voice
 - Dates to meet to start this process (Jan/Feb)

Financial Report

a. Grant Updates (DFC, Tobacco Mini Grant, JMCF)

- Grant submitted to address prescription drug safety
- Highway Safety Grant- meeting in Chesterfield to see if qualify
- Boeing has community grants- if they like what you are doing, they may fund at least part of it

b. Coalition Budget

- SAMSA has approved budget revision, staff change was not addressed
- Copy of budget revision- able to include compliance checks in budget,
- Dec- only Jillian's salary so the remainder to law enforcement, but \$935 from benefits still needs to be reallocated
- CADCA- Alicia and students signed up
- DFC side updated budget

Coalition Report**a. Misc**

- Jan 4 is next coalition meeting
- Submitted grant application: Will fund prescription drug educational campaign (purchase billboards, yard signs, posters going up in pharmacies or md offices)
- Sustainability is the elephant

b. General Info/Events

- Prevention day in Jeff City- need to go to make their voices heard or legislators don't think it is an issue, don't need to go the day the law will go to vote
 - Teen Advisory board writing letters to legislators
 - Jan 25 8am-11am
- Recovery Advocacy Day
- Talk to legislators during times they are in town
- CADCA- 7 students going, only 1 has been there before, Brittany attending adult tracks
- Teen advisory board has t-shirts to wear to capital

Staff Report

- Grants have been applied for
- Jillian- under approved hours for maternity leave

Committee Reports**a. Personnel (Brian)**

- No report
- Sara is going to step up for co-chair
- Chris will step in for secretary

b. Membership (Amy)

- Front page of packet needs to be updated without Linda's name, new drop boxes added, new logo, put recent data, monitoring programs,

c. Bylaws (Kristin)

- No report

d. Marketing (Gabby)

- e. Sustainability (open)
- f. Nominating (Brian/Sara/Kristin/Jennifer)

Old Business

- a. Name and Logo
 - Brian will meet with logo guy today, will have 2 designs to chose from, will give us the files, will have in hand very soon, very quick process
 - purchased multiple domains but main one is jeffcodpc.org
 - new website designs
 - website is for new people to get info about the coalition, easily translates to mobile device
 - Will go forward once logo is set to go

New Business

- a. Chief of police meeting- NCADA received grant for Naloxone, will give presentation to officers for training since they will be able to carry with them in early January. Naloxone is free from grant but will need sustainability options to continue program

Next Meeting: Wednesday January 18th, 9:00 am - 11:00 am Faith Community Church (tentative)

Adjournment: Meeting adjourned at 10:30.