

Executive Board Meeting Minutes

January 18, 2017

Present: Brian Caplinger, Alicia Towery, Chris Wilburn, Amy James, Jillian Bissell, Gabby Ayres, Kristen Bengtson, Jennifer Younce

Opening: Meeting opened 9:10

Approval of Minutes: Motion to approve minutes. (Motion: Amy, Second: Gabby) Minutes approved.

Announcements

- Sustainability Day on Friday at noon, 11:30 for meeting with Brenda for Chris, Lindsey, Amy
- CADCA- lot of new faces attending (as well as one from Brian's church), 1 returning, several schools are represented
- Alicia and Jillian have attended several meetings- police chief meeting for training for Narcan; not well received because they were worried about liabilities, Jillian looking to help on different avenues so they would not be held responsible
- Comtrea received funding for Narcan
- Brian opened their children's center at their church

Financial Report

a. Grant Updates (DFC, Tobacco Mini Grant, JMCF)

- Sheriff's office using grant for compliance checks
- Will hear in Feb if received grant for posters, etc
- Travel expenses for CADCA
- Memorial grant- running total is \$53,000
 - Writing letters to representatives, postage, etc will require funds
 - Name badges to change out so will look official but can be used again.

b. Coalition Budget

- Unobligated was incorrect last month

Coalition Report

a. Misc

- Need training topic for next meeting- Maybe Liz for alcohol talk , will need to give her specifics so she can narrow her info- overview of her presentation so we can use her in the county- can use her for March 1st meeting
- Next meeting is Feb 1st
- Use sustainability as Feb 1st meeting topic since we need a plan and direction to put in front of the coalition. They may have contacts that can help.

b. General Info/Events

- Radio show is always an issue
 - prerecord 2 shows each ahead of time,
 - Jillian needs different topics if anyone has anything
 - Need to see if it is a viable use of our time
 - the targeted group for the station is an older clientele

- Talk about the issues at hand on the show, get people/students to share their stories
- Different topics to be beneficial to the older population listening to the station- resources, other agencies that align with us, medication safety, medication disposal, etc,
- Self-promotion of our coalition, end talk with our website/phone
- Need to possibly change the name of “Pride Now Radio”- see if they can come up with a different segment name
- If anyone wants to be one on the show, let Jillian know- it can be prerecorded

- Alicia- was contacted by Franklin county, having a Health Fair event at St. Clair HS on Feb 22 at 5:30pm- do we want a table? Bring up at the Coalition meeting to see if someone can attend. We will have a table and Jillian will attend if no one else.

- Alicia and Jillian attending coalition meetings, next one at Ruby Tuesday so wanting to see if Board approved for the expense. Everyone is in agreement to expense the lunch.

Staff Report

- Linda is doing well!

Committee Reports

a. Personnel (Brian)

- No report
- NSC training-Jillian sent out info, takes place on Feb 16th 9am to noon, old NCADA building
- Missouri Extension- free training for Board members, for non-profit organizations

b. Membership (Amy)

- No report

c. Bylaws (Kristin)

- No report

d. Marketing (Gabby)

e. Sustainability (open) meeting on Friday January 20th from noon to 4pm.

- Kristen printed off the CDC Healthy communities planning guide for sustainability, module of where we want to be “housed”;

- JeffCo has a large resource list but we are in there incorrectly; Membership fee of \$25 to be a part of it. Lists all of the AA, NA, Al-Anon meetings; Instead of recreating the wheel, just make sure the info is correct and direct to our website. High ranking individuals as part of their board- we should reach out to them

JCCP- has a “quick” 4 page resource guide, pharmacies/md offices could post;

- Need to target to sustain people, core infrastructure (different than sustaining programs- which can be done by grants)

f. Nominating (Brian/Sara/Kristin/Jennifer)

Old Business

a. Name and Logo

- on hold for right now- just waiting to receive the new logo
- website on hold as well until new logo available

New Business

After logo available, Alicia could make all Board members a tshirt

Next Meeting: Wednesday February 15th, 9:00 am - 11:00 am at Windsor

Adjournment: Meeting adjourned at 10:30.