

**JEFFERSON COUNTY DRUG PREVENTION COALITION BOARD
OF DIRECTORS
SPECIAL MEETING MINUTES
Friday, December 1, 2017
2:30 pm**

Meeting via Conference Call

Phone in: 218-339-7800

Access Code: 579 4273

A. Meeting Open

*In Attendance: Brian Caplinger, Gabby Ayres, Kristin Bengtson, Amy James,
Sara Evancho & Jillian Bissell*

B. Approval of Agenda

- i. **Recommendations:** "I, Kristin, move we approve the December 1 Special Meeting Agenda."
 - a. "I, Sara, second"
 - b. *All were in favor of approving the Special Meeting Agenda*

C. Approval of MOU

- i. Jefferson County Health Department
- ii. **Recommendations:** "I, Kristin, move we approve the Jefferson County Health Department MOU as presented."
 - a. "I, Amy, second"
 - b. *All were in favor of approving JCHD's MOU as presented*

D. Next Scheduled Board Meeting

- i. Wednesday December 20, 2017 at 9am JCDPC Office

E. Adjournment

- i. **Recommendations:** "I, Sara, move we adjourn."
 - a. "I, Gabby, second"
 - b. *All were in favor of adjourning the meeting*