

Jefferson County Drug Prevention Coalition (JCDPC)
Meeting Minutes
August 15, 2018
9:00 a.m. - 11:00 a.m. in JCDPC Office

Welcome & Open

Attendees: **Brian Caplinger, Sara Evancho, Kristin Bengtson, Lori Epley, Jamie McCarthy, Alicia Towery & Jillian Bissell**

Approve Minutes from previous Meeting (May 16, 2018)- **Motion: Sara, Second: Kristin**

Discussion Points:

- **Bylaws**
 - **Edits to be completed by Jillian and emailed to EB members for review.**
 - **Once approved by EB the Bylaws will be forwarded to Kelley Vollmar for her review and approval by JCHD.**
- **Sustainability/Fundraiser**
 - **May 4, 2019 has been reserved for JCDPC's Star Wars fundraiser in Herculaneum (via Mayor Haggard)**
 - **JCDPC's office will be housed at Jefferson County Health Department's Arnold location beginning October 1, 2018.**

Reports:

- Financial
 - **DFC:**
 - **Alicia and Jillian will have insurance through Windsor until October 31st (insurance at JCHD to begin November 1st)**
 - **Items to purchase using DFC's remaining supply funds: Collapsible wagons, monitors to plug into laptops, conference call equipment(?), and laminate large Jefferson County map**
 - **Items to purchase using DFC's remaining campaign funds: Sharps container(s) for JCHD & Talk About It campaign materials (collapsible bottle, Leader ads & FB ads)**
 - **Kristin helped JCDPC get a \$5,000 mini grant for Talk About It billboards**
 - **Match: No concern to reach \$187,500 requirement**
 - **Unobligated:**
 - **\$500 scholarship to be awarded to Brittany (TAB) using CADCA/OTC funds**
 - **Fundraiser check received from Walgreens**
 - **JMCF Grant:**
 - **Funds used to send TAB members to CADCA Mid-Year**
- TAB (Alicia)
 - **Planning for Homecoming campaign (new flyer approved)**
 - **Registration is open for Youth Drug Education Conference (YDEC)**
 - **Will be reaching out to schools for TAB referrals**
- Coalition (Jillian)

- **JCDPC's meetings will be located at Jefferson College's Arnold Campus on the first Wednesday of every month from 9:00 a.m. until 10:30 a.m. (Care Connections is an alternate location)**
- **Packing up office and will offer items to coalition members before they are disposed of (via September coalition meeting and pictures emailed to group)**
- **Celebrate Recovery at Victory Church requested JCDPC's participation in event on September 29th (speaker for Rx Accountability topic and resource table)**
- **No volunteers for Things that Go (9/15)& Fire Engine Rally (9/29) events in Herculaneum**
- **Scheduling meeting with Jennifer to review finances before changing of fiscal agents (will take time to process expenditures before a check is written by Windsor)**

Old/New Business (if needed):

- **Jillian reported that Stephen Sutler won't be as involved with JCDPC moving forward due to new job. Waiting on confirmation of his presentation during JC DEC on October 18th**

End of Meeting Expectations: **Jillian to edit and email bylaws to EB members for review**

Next EB meeting scheduled for September 19, 2018, 9-11 AM in JCDPC's Office